

All minutes are draft and subject to approval at the next meeting

**Joint Eastern Arun Area Committee
Highways and Transport Sub-Committee**

**Minutes of the Meeting held at The Littlehampton Town Council, Manor House on
Thursday 17th May 2018**

Present:

County Councillors: Dr James Walsh (Chairman, also ADC) and Cllr Ian Buckland (Littlehampton Town, also ADC) Deborah Urquhart (Angmering & Findon, also WSCC), Cllr Roger Elkins (East Preston, Ferring & Kingston, also ADC)

Town Councillors: James Stewart (Arundel) Terry Chapman (ADC)

Parish Councillors: Geraldine Walker (Kingston), Elizabeth Linton (East Preston), Steve Toney (East Preston), Elizabeth Linton (East Preston), Carole Robertson (Ferring), and Alison Cooper (Rustington) Sean Smith (Findon), Steven Mountain (Angmering)

Officers: Nadine Phibbs (Ferring Parish Council Clerk), A Bathmaker (WSCC), S McKnight (WSCC) and Ben Whiffin (WSCC), Nick Burrell (WSCC), Jack Cain (WSCC)

1. Welcome and Apologies

The Chairman welcomed all Members of the Sub-Committee to the Meeting.

There were no apologies for absence

2. Minutes of Meeting held on 8th February 2018

The Sub-Committee **AGREED** the Minutes of the Meeting held on 8th February 2018 with one amendment to minute item 6, Due to the absence of Cllr Fountain, there was nothing to report should read Due to the absence of Cllr Mountain, there was nothing to report.

In relation the WSCC Presentation, Highways Authority in Planning Process – Mr Steve Shaw, County Highways (Development Management) Team Manager, WSCC at the last meeting, Dr Walsh referred to the parking issue in Arundel and requested car census data. A link to the car data census will be provided, however this will only supply residential information not visitor information.

It was acknowledged that the link has not been provided. Ben Whiffin, WSCC will follow this up with Steve Shaw, WSCC.

3. Revised Terms of Reference of the Sub-Committee

Mr Burrell explained to the Sub-Committee the reasons for a revised Term of Reference. **RECOMMENDED** that the revised Terms of Reference be approved by JEAAC.

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4. Sub-Committee recommendation (meeting 8th February) reference to strategic road issues

The Sub-Committee noted the response received from Mr Lanzer, Cabinet Member for Highways and Infrastructure, WSCC.

5. North Littlehampton Infrastructure Scheme Update - Lyminster Bypass

Ms McKnight reported that the North Littlehampton Infrastructure Scheme (A284 Lyminster Bypass) is a joint scheme.

West Sussex County Council will deliver the section of the A284 Lyminster Road between Lyminster village and Toddington Nurseries. It has previously been reported that there was a delay due to flood modelling issues, this is resolved and has been submitted to the Environment Agency. The planning application is expected to be submitted summer 2018 with the work expected to commence late spring/summer 2019. The work is anticipated to take 15 months.

The southern section of the A284 Lyminster Bypass (between A259 and Toddington Nurseries) is on schedule and is being delivered by private developers,

Ms McKnight will forward detailed timelines of the works to the Clerk to distribute to sub-committee members.

Cllr Ian Buckland advised that a request was made at the Littlehampton Planning Steering Group Meeting in relation to parking issues on the stretch of the road by the Littlehampton Academy and suggesting that the Highways Department visit this location during school starting and leaving times.

The Chairman thanked Ms McKnight for her report

6. Improvement Schemes Updates

(a) A259 Improvements Consultation Update

Mr Bathmaker reported that the compulsory purchase orders are nearly ready to publish, expected June 2018.

Work to prepare the site, including; removing vegetation and hopefully drainage works, diverting utilities and erecting fencing, will commence in the autumn (September to Mid-December). As these works will be carried out on the grass verges it should not disrupt the traffic flow.

To minimise traffic disruption to the road network, it is expected that the two way traffic will be maintained during the works that is anticipated to take 12 - 18 months. It was also confirmed that some of the works will take place at night.

Mr Bathmaker gave reassurance to the sub-committee that residents and parish councils will be kept informed of the notice of the works and progress.

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Dr Walsh acknowledged that the entrance at the new Audi dealership has been constructed. Will this need to be altered to accommodate the new dual carriageway. Mr Bathmaker advised that the entrance has been designed to accommodate the new dual carriageway, however any alterations will be the responsibility of the highways department.

As previously discussed, concerns were raised in relation to the increase in the volume of traffic at the stretch of road near Morrison's. Mr Bathmaker confirmed that within this scheme, no improvements will be made to the section of road near Morrison's. It was requested that Mr Bathmaker looks at the traffic data relating to the increase of traffic in this area and pass it to the correct department at WSCC.

(b) East Preston slip road

At the last meeting it was reported that the proposed slip road at the south side of the roundabout at East Preston adjoining the A280 has now been removed from the proposed scheme due to lack of evidence that it would benefit the traffic flow and cost restraints.

A meeting to discuss this matter took place 20th April and the relevant WSCC Cabinet Member is now aware of the request to include the slip road in the proposed scheme.

A further meeting with the Cabinet Member, Councillor Roger Elkins & Deborah Urquhart has been arranged to discuss the progress of this matter.

This will be agenda item at the next JEAAC Highways & Transport Sub-Committee Meeting.

Mr Bathwater advised the sub-committee that he has accepted a new position away from WSCC and is not expected to be at the next sub-committee meeting.

The Chairman thanked Mr Bathmaker for his contribution to this sub-committee and wished him well in his new role.

Ms McKnight & Mr Bathmaker left the meeting.

7. Manor Retail Park, Angmering

(a) Provision of Bus Service

Cllr Cooper advised that following discussions between Littlehampton Town Council and Rustington Parish Council in relation to the reconfiguration of the no. 12 and no. 15 bus services, Rustington Parish Council declined to commit to the reconfiguration. This will be kept under review.

Mr Burrell/Mr Caine, WSCC Democratic Services were asked if the County Bus Review could be sent to the Clerk for distribution to the sub-committee.

Dr James Walsh asked to be included in any further discussion regarding this matter.

This item will remain on the agenda.

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Cllr Mountain confirmed that the No.9. Bus will service the 800 proposed dwellings that will be built over the next 5 years.

(b) Cycle & Pedestrian Access

This will be removed from the agenda.

8. Bus Service

Refer to minute item 7a.

9. A259 Rustington-Bypass - Planning Applications

Cllr Cooper advised the following:

A/11/17, Land south of New Road (A259) & East of Brook Lane has been deferred and expected to go to development control.

A/23/17, Land south of New Road (A259) and East of Brook Lane has been approved with the conditions still undecided.

FG/206/17/PL, ASDA, Installation of a six pump (12 filling station, drive-to-pay kiosk & Associated Works including jet wash, air/water services & vacuum equipment has been refused.

Cllr Cooper advised that a planning application for a family home will be submitted by two families living on a small travel site near the railway at Brook Lane.

Mr Chapman left the meeting.

10. Town /Parish Council Issues – Progress Reports from WSCC Highways

(a) Resurfacing Works

Mr Whiffin advised the following roads will be resurfaced:

- Lyminster Road, Crossbush/Lyminster
- Lyminster Road, Wick section
- Jubilee Avenue, Rustington
- Leeward Road, Littlehampton
- Fairlands & The Street, East Preston
- Ferring Lane, Ferring

Cllr Linton asked if Sea Lane, East Preston has been identified for the annual delivery programme. Mr Whiffin advised that it was not on 2018 programme, however it maybe on next year's programme.

Cllr Buckland raised concerns at the state of the road at the west end of Fitzalan Road.

Mr Whiffin will provide the Clerk with a link to Annual Delivery Programme to distribute to sub-committee members.

Cllr Walker, Kingston Parish Council advised that Kingston Lane is in need of resurfacing.

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Mr Whiffin advised that WSCC were repairing in the region of 250 potholes per day across the county. £1.5 Million of additional funding has been allocated for pot holes, with crews focusing on the worst affected pothole sites with a view to undertaking permanent repairs.

Cllr Mountain advised that the Angmering traffic scheme is near completion and it has been noted that the traffic is moving substantially slower through the village.

(b) Maltravers Road, Littlehampton

Mr Whiffin is currently looking at Maltravers Road.

(c) Sea Lane, Ferring – Road Safety Audit

Mr Whiffin advised that this project is approved however the commencement date is yet to be confirmed due to the appointment of a new contractor.

11. Traffic Regulation Order Applications - Progress Reports

Approved Traffic Regulation Orders:

Arundel 20mph speed limit

Pier Road, Littlehampton, Waiting restrictions (one objection received, it is felt that this can be addressed)

Clarence Avenue, Littlehampton, Waiting restrictions (no objections)

Fitzalan Road, Littlehampton – approved for next year (2018 – 2019)

Other mentioned TRO requests:

Worthing Road, outside Hargreaves office, yellow lines

Station Road, East Preston, two road crossings at Abbott Lodge and Rustington Hall

Mr Whiffin will provide a complete link to the Clerk to be distributed to the sub-committee.

12. Any Other Urgent Business

Dr Walsh acknowledged the agreed proposed route for the A27 Arundel by-pass.

Recommended that JEAAC note that the JEAAC Highways and Transport Sub-Committee support the proposed route

Cllr Walker raised concerns regarding the grass cutting in Kingston Lane.

Cllr Cooper asked for A259 planning applications to remain on the next agenda.

13. Date of Next Meeting

The Sub-Group **AGREED** that the date of the next Meeting will be held on 18th October 2018 at Littlehampton Town Council, Manor House.